



Feeding Bodies. Fueling Minds.™

**School Nutrition Association of Utah**  
**Board Meeting Agenda**  
**September 27, 2019**  
**Canyons School District Offices**

1. **Call to Order:** Ken Crawford. 12:25 p.m.
2. **Thought of the Day:** Sheri Welch
3. **Pledge of Allegiance:** Renee Dalton? Ken led the Pledge due to Renee Dalton's absence.
4. **Roll Call: and Establishment of Quorum:** Karen Seely & Sheri Welch.  
**Members in attendance:** Ken Crawford, Kayleen Anderson, Genina Walton, Kathleen Britton, Monica Height, Jeri Ortez, Kathy Torok, Tara Scarpino, Deena Benson, Sebastian Varas, Sheri Welsch, Karen Seely.  
**Absent Members:** Renee Dalton (excused), Lori Bawden (excused)
5. **Approval of Minutes: Karen Seely**  
Karen Seely read the minutes. Jeri Ortez motioned to approve the minutes. Monica Height seconded the motion. The minutes were approved by unanimous vote.
6. **Action Items:**
  - a. Voting on Approval of October 2018 and February 2019 SNA amendments  
Ken Crawford opened these items up for discussion. Sheri Welsch mentioned that she had not been aware that any wording or other changes to the bylaws needed to be sent to SNA for approval. Kathy Torok clarified that the reason for this is to ensure that the state wording not conflict with the wording in the National SNA bylaws. These changes need to be sent in before the Annual House of Delegates so the items may be voted on in that particular meeting. Kayleen Anderson brought up insurance requirements stated in the October 2018 amendment section 4 letter D. Ken Crawford mentioned that he tried to get insurance for the conference through Risk Management and was not able to. He had to purchase separate insurance for the conference. Ken is going to get that information to Kayleen so she can purchase this insurance for the Summer Conference this year. There were no other items that needed further discussion. Ken Crawford entertained a motion for the amendments to be approved. Kayleen Anderson motioned for approval and Kathleen Britton seconded the motion. The amendments were approved by unanimous vote. Ken will now fill out the paperwork and send the approval to National SNA.

## 7. Discussion Items:

- a. Go over results of the Conference Survey  
Most of the items were covered in the Conference Meeting prior to this meeting. There were 351 people who attended the conference.
- b. Discuss people interested in SNA leadership roles  
There were 3 people interested in leadership roles. Angel Morales, Jennifer Holdaway, Mieko Batty. Jeri Ortez will contact them to see if they would like to run.
- c. Demo by Member Clicks 1:00 pm  
It was recommended to have Ken Crawford follow up with Member Clicks and ask for price lock, get information from references, and Proceed as long as the information checks out to be in SNAU's best interest compared to CVENT  
Ken entertained a motion to move forward with the change pending the clarifying questions. Kathy Torok made the motion for the change and Sheri Welsch seconded the motion. The change was approved by a unanimous vote by the board.

## 8. Treasurer Report: Renee Dalton and Genina Walton

Genina Walton read the treasurer report. She reported a balance of \$25,755.88 in the Savings account and \$25,000.00 in the Checking account as of 09/25/2019. The fees were discussed and questioned. It was decided that the fees are for the credit card charges. CVENT has a third party that handles the credit card payments. Ken Crawford will ask Member Clicks what their fees are for credit card use and if they use a third party.

- a. Give out new copies of reimbursement form
- b. Credit Cards  
Forms were handed out. Kathleen Britton asked about making the form a fillable electronic form instead of paper. It was decided to check into a fillable form and see what will work best.  
Kathy Torok motioned for the Treasurers Report to be approved. Jeri Ortez seconded the motion. The report was approved by unanimous vote by the board.

## 9. Membership Report: Kathy Torok

- a. Membership drive  
Kathy reported that our membership is just over 1,000. Kathy has some ideas for the membership drive and handed out a flyer for "Recruit for L\$\$t". Ideas were mentioned for giveaways at conference such as VIP treatment (meet the keynote speakers), front row seating, early access to the Vendor fair, or cold hard cash.
- b. Certificate requests from SNAU  
The guidelines in SNA state that the forms that Kathy handed out need to be filled out prior to and after the trainings with the agenda for proof for an audit. Kathy would like these forms to be implemented. Kathy will send out the information to those who will need the forms.

10. **Area, Chapters any update:** Renee Dalton  
Renee will be doing her Area Meeting in the spring.
11. **Summer Conference:** Kayleen Anderson  
Conference Dates will be June 9<sup>th</sup>-June 12<sup>th</sup>. Nothing more to add.
12. **Legislative Action:** Sebastian Vargas  
Only 2 responses have been turned in for the proposition paper. LAC will be March 8-10.
13. **Policy/Procedure/Bylaws:** Shari Welch  
Nothing to add.
14. **Public Relation. Media:** Lori Bawden
  - a. Demo of new System?
15. **USDA/USBE:** Kathleen Britton
16. **Professional Development:** Tara Scarpino  
Tara mentioned the new SNA website for trainings. She said it is improved and should be more user friendly.
17. **Dairy Council:** Deena Benson  
A-Septic milk was discussed.  
Each school district will be assigned a Liaison to work with grants. Deena has a list of the Liaisons and suggests we email her and she will get us in touch with our Liaison.
18. **Industry:** Monica Hight  
Monica mentioned the ACDA Conference April 27-30<sup>th</sup> in Seattle Washington. Monica encouraged those who can go should because it is a good conference.

**Adjourn- Ken Crawford adjourned the meeting at 3:23 pm**