PROFESSIONAL DEVELOPMENT CHAIR

1. Shall serve as the Awards and Scholarship Chair on the Conference Committee.

2. Be responsible for the Manager of the Year Award as follows:
    a. Criteria materials are found on the SNA website.
    b. Assist and give specific help to single unit managers working on this award.
    c. Nominations are due by March 1, to SNAU President.
    d. Present the award at the Annual State Conference to the State winner.
    e. Make and keep a copy of the paper work submitted.

3. Be responsible for the Employee of the Year Award as follows:
    a. Nominations are due by March 1, to the SNAU President
    b. Forward all entries to the National Regional Director.
    c. Present the Award at the Annual State Conference.
    d. Make and keep a copy of all paperwork submitted.
    e. Criteria materials are found on the SNA website

4. Be responsible for the Director of the Year Award as follows:
    a. Criteria materials are found on the SNA website
    b. Forward all district entries to National Regional Director.
    c. Present the award at the Annual State Conference.
    d. Make and keep a copy of all paperwork submitted.
    e. Nominations are due March 1, to SNAU President.

5. Shall Work with the Membership Chair to promote the Professionalism of SNAU Members.

6. Shall serve as a resource for single unit personnel (Chapter Presidents) in promoting educational development in the Child Nutrition Programs.

7. Shall submit articles to the SNAU website on the happenings in the single units, award criteria and scholarship information.

8. Be responsible for promoting the SNAU and the national SNA scholarships.
    a. Distribute the scholarship information to the membership.
    b. Collect completed applications for the SNA scholarship and forward to the SNAU President.

9. Attend and serve as a voting member of the House of Delegates, or send and alternate if you cannot attend

10. Submit a written report to the SNAU President by May 1st to be included in the House of Delegates folder.