



Feeding Bodies. Fueling Minds.™

**School Nutrition Association of Utah**  
**Board Meeting Agenda**  
**May 8, 2020**  
**Video Conference**

**1. Call to Order:** Ken Crawford

The meeting was called to order by Ken Crawford at 10:32 a.m.

- a. Video conference protocols: Mr. Crawford went over the video conference protocols and made sure everyone was able to participate as needed.

**Thought of the Day:** Kathleen Britton-With all that has been going on in our lives with COVID 19 it has affected us all in one way or another personally or professional it is important to remember how we react to any situation is our choice. Stay strong, positive and healthy my friends

“ We can let the circumstances of our lives harden us so that we become increasingly resentful and afraid, or we can let them soften us, and make us kinder. You always have the choice” ~ Dalai Lama

**2. Pledge of Allegiance:** Deena Benson

**3. Roll Call: and Establishment of Quorum:** Karen Seely & Sheri Welch

**Members in attendance:** Ken Crawford, Kayleen Anderson, Sebastian Varas, Genina Walton, Sheri Welch, Deena Benson, (Michelle Martin and Kelsey Eller) for Kathleen Britton, Lori Bawden, Renee Dalton, Kathy Torok, Jeri Ortez, Karen Seely.

**Absent Members:** Tara Scarpino, (excused) Kathleen Britton (excused) Monica Hight (excused)

**4. Approval of Minutes:** Karen Seely

Ken Crawford sent out the minutes before the meeting for everyone to review and address any changes that may need to be made. No changes were discussed.

Sebastian Varas motioned to approve the minutes from the February 21, 2020 Board Meeting. Kayleen Anderson seconded the motion and the minutes were approved by unanimous vote.

**5. Action Items:**

- a. SNA Utah Bylaws 2<sup>nd</sup> reading and approval  
Changes to the Bylaws were discussed. During the discussion it was noticed that there were some inconsistencies and that a more current form of the Bylaws are available on the website. Ken entertained a motion to table the discussion. Deena Benson motioned to table the discussion until

further notice. Kayleen Anderson seconded the motion to table. All voted in the affirmative to table the discussion.

Ken Crawford will review both the 2014 and the 2019 documents and compare them with the copy that was sent to Nationals. He will make any changes necessary and if needed will call a short virtual meeting to discuss any problems and do the second reading at that time so it will be ready to be approved at the House of Delegates.

## 6. Discussion Items:

- a. Utah PTA Convention- cancelled, did not attend  
A check was not sent in before the COVID-19 dismissal. No refund will be needed.
- b. National Leadership Conference-cancelled  
Refunds have been taken care of. Kayleen Anderson, Renee Dalton, and Amy Woolsey were going to attend.
  - i. [SNA Virtual State Leadership Summit](#), May 28-29, 2020 \$49.00 a person  
Ken Crawford had asked Kayleen if she could participate but she will not be able to. Renee Dalton was asked if she would like to participate in the Summit. It was decided that it may be beneficial for her to participate and she will plan to do so. Renee will register and Ken will use an SNAU credit card to pay for it. It was discussed to ask Amy Woolsey if she would like to attend where she is planning to run for Vice President. The consensus was affirmative to offer the opportunity to Amy Woolsey. Ken will talk to her and see if she is interested.
- c. Annual National Conference- Is anyone going?  
The agenda had been made up prior to the Conference being cancelled.
- d. Nominees and Voting for Vice-President 2020-21  
Jeri Ortez talked to other members that had put their name in to run for Vice President but all declined except for Amy Woolsey. It was discussed that to have the election with only one candidate, the candidates name is on the ballot with a place for any write in candidates. Member Clicks or I Site may run the election. Ken Crawford suggested sending an email with a google survey out to members and having the vote with their email and membership number. Ken will work on the survey and send it to Jeri Ortez for approval and then to Lori Bawden.
- e. House of Delegates  
It was discussed what to do about the House of Delegates since the conference is cancelled. There are items that do need to be voted on. Kayleen suggested a Google Hang Out meeting inviting all of the Chapter Presidents and Board Members. The concern of needing to meet in person was discussed. Sheri Welch said that there are exceptions in the governing rules for electronic meetings. It was decided that sometime between now and August 1<sup>st</sup> to have a virtual House of Delegates Meeting. All agreed.
- f. Annual reports submitted to the President.

Ken needs the reports in by May 15<sup>th</sup> so he can send in his report to National.

7. **Treasurer Report:** Genina Walton

- a. What do we need to cut out of our budget or how do we increase our revenue or both?

We have saved 3,000-4,000 with cancelled conferences.

The plane reservation for Kayleen was only issued as a voucher. She will use next year for something with SNA.

Balance in Checking as of today is \$36,357.94. The balance in the Savings account as of today is \$15,662.61. There have been quite a few problems with the account. It has been over drafted due to a charge of \$57,000.00 from Cvent. The bank was called and the next day to try to get it solved. This same charge was taken out again and then put back in. Refunds for the conference may be some of the problem. It was brought to our attention that Cvent uses a third party for transactions. Multiple people will contact Wells Fargo and other institutions to get to the bottom of the problem.

8. **Membership Report:** Kathy Torok

We are down 130 members. We currently have 1,069 members.

9. **Area, Chapter updates, Spring Area meetings:** Renee Dalton

Renee had three meetings planned but had to cancel them. Renee will send out the Chapter President and Area Directors list via email. Renee has all the prizes to use next years area meetings.

10. **Summer Conference:** Kayleen Anderson

- a. Venue discussion

Mountain America will give us a refund or let us use the money for another conference. Renee would like to use the venue. Will have her conference June 8-11, 2021.

- b. Keynote Speakers

Chad Hymas and Walt Stasinski have been paid half of their fee. Kayleen will try to get refunds. Renee would like to reschedule Chad Hymas. Kayleen will try to get out of the contract with Walt.

- c. Any other expenses to discuss?

Not many other expenses have been spent except for decorations. Renee will use what she can.

Money has been spent on awards but they will still be utilized. Cvent has been paid.

- d. What is next for the conference?

Next years theme "What is your Superpower"

11. **Public Relation. Media:** Lori Bawden

- a. Update on Cvent

They are not willing to give us any credit unless we use them one more year with a discount of \$1830.00. This would still be more money than we have paid Member Clicks.

It was decided to just move away from Cvent and take the loss. We can still use them for notifications until February.

**12. Legislative Action:** Sebastian Vargas

a. Legislative Action Conference update

It went very well. Sebastian felt like the legislators needed to be more educated on our program. He thanked all that participated.

Ken Crawford's group met with Representative Stewart.

b. Local Legislation-HB 222 and HB16

HB 222 Allows for State funds for a breakfast program.

HB 16 Initiative to tell why schools are not serving breakfast.

**13. Policy/Procedure/Bylaws:** Sheri Welch

Sheri will send information out on all the changes that have been made since she has held this office. These include 2 changes to policy and procedure and 1 change to the Bylaws.

**14. USDA/USBE:** Kathleen Britton

a. Waivers updates

Kelsey Eller informed us that they are still waiting on the non-congregate feeding waiver. All waivers that are now approved have been sent out.

There is a feeling of confusion with the Foodservice Directors as to what to do in July. Sebastian would like the state to push USDA to approve the waivers for the wellbeing for our students and our staff.

Kelsey will take our concerns to Kathleen Britton and the state office staff.

**15. Professional Development:** Tara Scarpino

a. Manager of the Year-Jeanette Turpin, North Sanpete School District, West Regional winner

b. Employee of the Year-Karmen Ivory, North Sanpete School District, West regional Winner

c. How to recognize?

Take pictures when they are presented and get them to Lori

Have them recognized at next year's conference

Give \$100.00 Gift Cards

Tara Scarpino will get the awards to Karen Seely and she will present them to the winners

**16. Dairy Council:** Deena Benson

Deena informed the board that they are working on more grants.

Gosner has had a hard time keeping up with the orders for shelf stable milk

Gosner is working on a new school line

Gosner is working to get on the state bid

Ogden School District feels like the products is great and are using it

Dairy Gold is building a new facility for shelf stable milk. Between Gosner and Dairy Gold they may be able to keep up with the demand

**17. Industry:** Monica Hight

Not available

**Adjourn-** Ken mentioned that we will need to do an installation of the Board Members and suggested that we could do it at House of Delegates

Ken adjourned the meeting at 12:45 p.m.